## CONDITIONS OF LIVERY

Please make sure we have up to date records for you if you change phone number /address etc. If you horse develops any vices or disruptive behavior livery will only be continued at our discretion.

Bills are sent out on a monthly basis and must be paid prior to the end of the month they are received. If you are having difficulties paying a bill please speak to us. Please do not alter the amount – just let us know of any errors and we will reflect them in the bill for the following month.

2 weeks notice is required for termination of livery. This must still be paid even if you decide to move the horse early.

There is a 50% charge for horse away on holiday/hospital/camp etc.

There is a 10% reduction for horses on box rest or long term sick that are not using facilities. Horses in isolation are not entitled to this discount as there is more man hours required for their care.

You must insure you have adequate insurance cover for you, your horse and tack. Cover for all risks are recommended but 3<sup>rd</sup> party is a minimum and we require your policy number.

BSI approved hats must be worn at all times when riding or lunging, appropriate footwear must also be worn whilst riding/lunging.

Your horse will be wormed along with the other horses on the yard and a charge will be made on your bill.

Yearly dental checks are recommended – Tower Farm will arrange a dentist and inform you when they will be coming.

Payment for other service specialists (dentist/transport) should be made in cash. If Tower Farm has to pay on your behalf and the bill you VAT will be charged.

Only authorized vehicles allowed into stable area 5mph in car park, please keep gates closed at all times.

No unsupervised riding out with business hours – please make sure you always have somebody with you. (Bad accidents have been know to happen whilst even just walking on a horse). Liveries under 16 years must always have an adult with them when staff members are not present. The yard is <u>not a play park</u> and every effort should be made to conduct yourself in a safe manner around the horses.

Whilst the horses welfare is the responsibility of the owner, in the absence of the owner Tower Farm will follow vet's advice even if this should result in the horse being put to sleep.

Please use the livery board or day book to leave notes for the staff if you can't find anybody to speak to.

It is the liveries responsibility to keep the tack rooms locked at all times. Tower Farm accept no responsibility for tack etc, it is up to you if you would like to leave on premises.

Tie up areas are available (indoor and outdoor) please do not tie up outside boxes as machinery moving around. Please tidy up all mess (droppings, hoof pickings etc) once finished grooming.

If somebody is looking after/riding your horse please introduce them to the staff so we know who they are.

The floodlights are free for you to use – please switch off when finished. Only one light is needed in the indoor tie up. The switch marked L on the lamppost is for the big sand school. The front school lights are in the small room in the front yard. The indoor lights are just inside the door please do not switch the lights marked with an X – these are additional ones for competitions. Please leave jumps stands in indoor stacked neatly, all jumps must be clearer after use and droppings always lifted. Please keep indoor arena main doors closed as surface dries out very quickly.

In high winds or freezing conditions we will close over stable doors to limit damage to roofs and keep water bowls running. The taps around the yard will be left <u>trickling</u> in freezing condions please make sure they are not blasting out as all water is metered and very expensive. Please also only have hoses on when you are actually washing the horse not when shampooing etc.

All extras will be billed – please write into the bill or day book – anybody not conforming will be charged at double rate.